

MEHRAN UNIVERSITY OF ENGINEERING & TECHNOLOGY, JAMSHORO
DEPARTMENT OF INDUSTRIAL ENGINEERING AND MANAGEMENT

Title of subject	:	Functional English (ENG101)	03 (03+00)
Discipline	:	Industrial Engineering and Management	
Semester	:	(2 nd Semester 1 st Year)	
Effective	:	17-Batch and onwards	
Assessment	:	20% Sessional, 20% Mid Semester, 60% Final Semester Examination.	
Credit Hours	:	Th = 03 &Pr=00	
Marks	:	Th: 100 &Pr: 00	
Minimum Contact Hours	:	Th: 42 &Pr: 00	

Course learning outcomes:

After completion of the “Functional English” course, each student will be able to:

CLO No.	Description	Taxonomy Level	Linking to PLOs
CLO-1	write varied contents including official letters, e-mails, and applications and summarize the texts using appropriate grammatical mechanisms and cohesive devices.	C2	PLO-12
CLO-2	apply skimming, scanning and detailed reading and listening strategies to understand gist of the text/conversation.	C3	PLO-2
CLO-3	demonstrate their skills using English language to express their point of view, show arguments and deliver a presentation in a real life situations.	C3	PLO-10

Course Contents:

- **Reading:**
Interactive Reading, Apply the skills of surveying, skimming, scanning and detailed reading and identify topic sentence.
- **Writing:**
Audience related writing, composition of sentences, paragraphs, short descriptive writing, précis and letter and application, identify contextual clues with the help of cohesive devices.
- **Listening:**
Collect gist and important points from listening text or any other oral source viz. lecture, speech or conversation.
- **Speaking:**
Taking part in different real life situations, answer question, argue and explain one’s point of view, ask for information, turn taking techniques and presentation skills.
- **Grammar:**
Mechanics of English language, punctuation, conservation words, tenses and sentence structure.
- **Vocabulary:**
Matching vocabulary items with their corresponding definitions, identification odds items out of a list of vocabulary items, classification of vocabulary items in lexical sets.

Text Book:

Recommendation Books:

Approval:	Board of Studies:	Res. No. 2.1	Dated: 29.12.2016
	Board of Faculty:	Res. No. 32.04	Dated: 02.05.2017
	Academic Council:	Res. No. 91.9	Dated: 16.11.2017